

VILLAGE ART CLUB of Bella Vista

Rental Agreement - The Studio @ Wishing Spring Gallery



Renter: _____

Address: _____

Telephone: _____ email: _____

**TheStudio @
WishingSpringGallery**

1. The Renter deposits \$_____ to reserve The Studio
for the following dates: _____
for the following purpose: _____.
2. In addition, the Renter agrees to pay \$_____ as a cleaning payment if The Studio is not left in satisfactory condition as determined by The Studio Director, or a representative.
3. The full fee of \$_____ shall be paid 30 days (or monthly for repeated rentals) in advance of the event. This fee includes the use of the tables, plastic table covers, chairs, demonstration mirror, coffeepots, refrigerator and water to make the coffee (in the gallon jugs). The Renters must provide their own coffee, cups, spoons, cream and sugar. When paper towels and other materials are used in class, it is the Renter's responsibility to replace these items. Thank you.

NOTE: TAP WATER IS NOT FOR HUMAN CONSUMPTION (it comes from a well)

4. The Renter is responsible for any damage to equipment or building and for cleaning up.
 - return chairs to the chair rack(s)
 - sweep and/or mop floor as needed
 - wash the coffeemaker with soap and hot water
 - clean the countertop and sink
 - make sure bathrooms are clean
 - empty the trash
 - adjust the heat/air (winter: 55°, summer 80°)
 - turn off all lights
 - lock both doors (Please be sure to try the door after locking; thank you.)
5. The key may be picked up at Wishing Spring Gallery as early as one (1) business day prior to set-up.
6. Make checks payable to: Village Art Club. Payment should be brought to Wishing Spring Gallery and left for The Studio Director.

Renter _____ Date: _____

The Studio Director _____ Date: _____